

WXED 107.3 FM Community Radio Volunteer Application Form

"One Community – One Voice"

Ellwood City Community Radio Station
316 Sixth Street, Ellwood City, PA 16117
Phone (724) 201-0515

PLEASE TYPE OR PRINT ALL FIELDS CLEARLY

Name _____

E-mail Address _____

Mailing Address _____ Phone _____

City _____ State _____ Zip Code _____

Please choose positions for which you are interested in volunteering:

- | | |
|---|--|
| <input type="checkbox"/> On-Air Voice Talent / DJ | <input type="checkbox"/> Events/Promotions |
| <input type="checkbox"/> Production (on-air and/or off-air) | <input type="checkbox"/> Technical/Engineering |
| <input type="checkbox"/> Programming and Coordinating | <input type="checkbox"/> Administrative/Office Coordinator |

OTHER _____

List any interests you have that might benefit WXED

Based on your personal preference, please place the following activities in order from 1 to 4, with "1" meaning "Most Desired" to "4" meaning "Least Desired":

- _____ Production – *producing content (shows, jingles, promos, PSA's, ads, etc.)*
- _____ Training - *assisting students in learning equipment operations and on-air skills*
- _____ Programming - *developing playlists and show scheduling, developing music charts*
- _____ Policy Making - *working as a member of a governing board, advisory board, or committee*

How many hours can you contribute each week? _____

Please indicate days and times that you are available:

Mon/Hours _____ Tues/Hours _____ Wed/Hours _____ Thurs/Hours _____

Fri/Hours _____ Sat/Hours _____ Sun/Hours _____

Why do you want to volunteer with WXED? _____

What is your vision of the ideal radio show? _____

What is your education? Please describe your highest level of education and any other certifications, awards and accomplishments _____

List any experience you have in print/radio/television? _____

Do you agree to abide by the rules and regulations set down by the FCC and Dayspring Harvest Ministries/WXED 107.3 FM? _____

Please indicate any special skills you have by selecting from the following list.

Art/Design

- Drawing or Sketching
- Film/Video Production
- Graphic Design
- Performing Arts
- Photography

Communications

- Advertising
- Broadcasting
- Public Relations
- Public Speaking
- Writing

Administrative

- Bookkeeping
- Data Analysis
- Desktop Publishing
- Records Management
- Word Processing

Education/Training

- Peer Advising
- Skills Training
- Tour Guiding
- Tutoring
- Working with children

Technical and Professional

- Computer Skills
- Engineering
- First Aid/CPR Certification
- Fundraising
- Volunteer Management
- Web Page Development

Programming

- Event Planning
- Event Supervision
- Program Evaluation

Other Skills (please specify) _____

How did you learn about this volunteer opportunity?

- Associated Student's publicity or website
- Office of Student Life
- Referred by faculty member
- Referred by staff member
- Referred by another student volunteer
- Other _____

Please provide us with three references. Include people with whom you have volunteered, been employed, or gained some type of work experience.

1 Name _____ Phone _____
Duties Performed _____

2 Name _____ Phone _____
Duties Performed _____

3 Name _____ Phone _____
Duties Performed _____

WXED accepts the service of all volunteers with the understanding that such service is at the sole discretion of the organization. Volunteers agree that WXED may at any time, for whatever reason, decide to terminate the volunteer's relationship with the organization. Likewise, the volunteer may at any time, for whatever reason, decide to sever the volunteer's relationship with WXED.

Signature _____

Date _____

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WXED is a FCC regulated community radio station, organized under Dayspring Harvest Ministries of Ellwood City, PA 16117

WXED is staffed, programmed, and managed by Volunteers. Volunteers to the station do everything from hosting and producing shows on the air to marketing the station to the world.

Before volunteering, understand that there is prerequisite training before doing anything at the station. WXED station meetings are mandatory and all volunteers must maintain a satisfactory working relationship with Dayspring and other volunteers to remain on staff. Volunteers are also required to sign a contract. Beside those few simple requirements, WXED is an opportunity to go beyond boundaries and have fun. Good luck... we can't wait to hear from you on the air or in the office!